

COLCHESTER SCHOOL DISTRICT

POLICY: SCHOOL EMERGENCY PLANS

DATE ADOPTED: October 2, 2012

RATIONALE

Student, staff and visitor safety is a primary consideration in the Colchester School District. Therefore, emergency plans and procedures are needed for all situations which might endanger the lives of students, staff and visitors. The frequency with which life threatening incidents are occurring across the country and in our own state prompts all of us to take these incidents seriously. Such emergency situations include but are not limited to the following: bomb threats, school shootings, fires, intruders/person(s) with weapons, gas leaks, structural damages, weather related emergencies, flooding, and power outages.

POLICY STATEMENT

Colchester School District will develop and annually review individual School Emergency Plans focused on the following two objectives: 1) Maximize student/staff/visitor safety; and 2) minimize instructional disruptions.

PROCEDURAL GUIDELINES

Individual School Emergency Plans will be based on the **Vermont School Crisis Planning Guide 2012**. These plans will be reviewed and updated annually to ensure that the following tasks are addressed and reflect current information:

1. Inclusion of any emergency plan revisions in student, staff, and parent handbooks.
2. Dissemination of Emergency Plan information and/or changes through a newspaper of general distribution in the town.
3. Staff training in policy and procedures; staff includes teachers, support staff, coaches, and volunteers.
4. Open communication and collaboration with town officials, police, and Colchester Rescue Service staff.
5. Annual administrative review/discussion of following procedures specific to their individual schools.
 - Direction and Control
 - Emergency Telephone Directory
 - Public Information
 - Communications
 - Warning Systems
 - Hazardous Materials

Last Adopted: July 9, 1997
Last Reviewed: October 21, 2003
Date Warned: September 14, 2012
First Reading: September 18, 2012
Second Reading: October 2, 2012

- Police Services
- Fire and Rescue Services
- Transportation
- Damage Assessment
- Disaster Assistance
- Education Services

- Radiological Emergency Response
- Health and Medical Services
- Evacuation/Evacuation Routes
- Public Works and Engineering
- Search and Rescue
- Records Management